**INSTRUMENT OF DESIGNATION**

FREEDOM OF INFORMATION ACT 1991

South Australia Police

**The Designation of an Accredited Freedom of Information Officer by the   
Principal Officer**

Pursuant to the *Freedom of Information Act 1991* (FOI Act) agencies can designate Accredited Freedom of Information (FOI) Officers.

Section 4 of the Act details the requirements of an Accredited FOI Officer, who is not the Principal Officer of the agency.

This officer must:

* have completed training of a type that has been approved by the Minister responsible for the FOI Act;[[1]](#footnote-1)
* be an officer in South Australia Police*;* and
* be designated by the Principal Officer of the agency as an Accredited FOI Officer of the agency.

I <i**nsert name of principal officer> of South Australia Police**, pursuant to section 4 of the FOI Act, **designate**

**<insert name of officer>**

as an Accredited FOI Officer for the South Australia Police as he/she has met the legislative requirements, having completed the approved training and is an officer in South Australia Police

………………………………..….

Principal Officer

**<insert title>**

**South Australia Police**

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1. If the person attended training from November 2009 onwards, they must complete all four modules of the approved training. [↑](#footnote-ref-1)