



## Extraordinary Meeting 91, 23 February 2010

The following disposal determinations were submitted for approval to the State Records Council:

### **RDS 2009/16 Version 1 Mid-Murray Council – Destruction of Records Over 50 Years**

This one-off disposal schedule sought approval for the immediate destruction of general correspondence records older than 50 years of the former District Council of Keyneton and Swan Reach and the subsequent District Council of Sedan. The State Records Council, at its meeting of 8 December 2009, requested more information to be provided for a number of records included on the provided list to determine if the records are of temporary value or if they should be retained permanently. The remaining records were approved for immediate destruction.

RDS 2009/16 Version 1 as amended was approved on 8 December 2009 in relation to records that could be immediately destroyed. Remaining records were subsequently viewed by the State Records Council and made permanent at its meeting of 23 February 2010.

RDS 2009/16 Version 1 is effective from 8 December 2009 to 30 June 2011.

### **RDS 2008/14 Version 1 Superannuation Funds Management Corporation of South Australia (Funds SA) (and predecessor agency)**

This schedule applies to the operational records of Funds SA and its predecessor agency the South Australian Superannuation Fund Investment Trust (SASFIT). Records cover the functions of Client Management, Custodian Management, Fund Accounting, Governance, Implementation Services, Investment Management and Investment Strategy. The records date from 1974 and are ongoing.

RDS 2008/14 Version 1 supersedes RDS 1998/07 (approved by the State Records Council on 11 August 1998). It does not complement any existing Records Disposal Schedules.

## Summary of Meeting

RDS 2008/14 Version 1 was approved and is effective from 23 February 2010 to 30 June 2020.

### **RDS 2009/12 Version 1 Disposal of Older Than 50 Years Records of the Former District Council of Riverton**

This schedule covers financial and payroll records of the former District Council of Riverton, which were identified as part of the ongoing Records Management program of the Clare and Gilbert Valleys Council.

The records, which are over 50 years old, cannot be sentenced using General Disposal Schedule (GDS) 20 (4<sup>th</sup> Edition), but require a specific records disposal determination.

The Council requested that the “Wages Payment Ledger (including machinery usage)” and “Employee Wages and Tax Journal” be retained as Permanent. Other records were approved as temporary.

RDS 2009/12 Version 1 as amended was approved and is effective from 23 February 2010 to 30 June 2020.

### **RDS 2009/11 Version 1 Disposal of Older Than 50 Years Administrative Records of the Medical Board of South Australia**

Approval of this schedule was deferred, pending a request by the Council to view a number of the temporary retention records prior to approval.