



Meeting 90, 9 February 2010

The following disposal determinations were submitted for approval to the State Records Council:

**RDS 2009/07 Version 1 Teachers Registration Board of South Australia**

This schedule applies to current and inactive operational records of the Teachers Registration Board of South Australia. Records document the functions of Governance, Investigation Management, Professional Standards and Teacher Registration and associated activities. The records date from 1972 and are ongoing.

RDS 2009/07 Version 1 supersedes RDS 1419/1995 (approved by the Libraries Board of South Australia on 26 June 1995) and RDS 1438/1996 (approved 25 March 1996). It does not complement any existing disposal schedules.

RDS 2009/07 Version 1 was approved and is effective from 9 February 2010 until 30 June 2020.

**RDS 2009/09 Version 1 South Australia Police (SAPOL)**

This schedule applies to the operational records of SAPOL, which are obtained or transmitted in the course of policing. The records document the functions of Adjudication, Prosecution and Judicial Support, Community Policing, Crime Resolution, Criminal Records, Custody Management, Employee Assistance Funds, Ethics and Integrity, Firearms and Weapons Control, Firearms Collection, Forensic Services, Health Management, Information Services, Intelligence, Law Enforcement Training, Operational Policing, Police Administration, Police Historical Society, Protective Security, Security Intelligence and Threat Data.

The records of the Security Intelligence Section (SIS) of SAPOL are also covered by this RDS on the basis that the SIS is excluded from the application of the State Records Act, except in relation to the disposal provisions of section 23.

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Records date from 1908 and are ongoing.

RDS 2009/09 Version 1 supersedes the following disposal schedules approved by the Libraries Board of South Australia: RDS 2 Expiation Notices (approved 22 January 1991); RDS 150 Infringement Notices (approved 25 June 1991); RDS 159 Warrant Records (approved 23 July 1991); RDS 1352 Infringement Notices (approved 23 March 1993); RDS 1362 Accident Records (1950-1974) (approved 24 August 1993); RDS 1373 Correspondence (PCO) Files (approved 26 October 1993); RDS 1375 Compulsory Blood Test Certificates (approved 21 December 1993); RDS 1391 Vehicle Collision Reports (approved 24 May 1994); RDS 1408 Damaged Crime Reports (approved 27 September 1994); RDS 1422 Selected PD Forms (approved 27 September 1994); RDS 1424 Video and Audio Tapes (approved 27 September 1994); RDS 1426 Vehicle Collision Records (revised) (approved 27 March 1995); RDS 1427 Video Tape Records Filmed in Police Stations (approved 26 April 1995); RDS 1456 Women Police Case Cards (approved 25 March 1996); RDS 1478 Incident Reports, Prosecution Briefs and Microfilm (approved 27 May 1996); RDS 1483 PD Forms (BA related) (approved 22 July 1996); RDS 1499 Surveillance Videos (approved 28 April 1997); RDS 1505 Sexual Assault Section Interview Videos (approved 28 July 1997); RDS 1508 Records Response Forms (approved 22 September 1997).

RDS 2009/09 Version 1 also supersedes RDS 2006/02 Version 1 (approved by the State Records Council on 12 December 2006).

RDS 2009/09 Version 1 does not complement any existing disposal schedules.

RDS 2009/09 Version 1 was approved and is effective from 9 February 2010 until 30 June 2020.

### **RDS 2000/12 Version 1 Public Hospitals of South Australia and RDS 2000/13 Version 1 Community Health and Special Needs Services in South Australia – For Extension**

The State Records Council approved the extension of the effective date of RDS 2000/12 and RDS 2000/13 until 30 June 2012. The Department of Health is currently conducting

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a review of the two schedules and this extension of the effective date will enable them enough time to complete the review and to obtain stakeholder consultation.

### **General Disposal Schedule (GDS) 18 for Ministerial Offices Version 4**

The Council was provided with a briefing advising of the need to amend GDS 18 Version 3.1 and to release Version 4 of the GDS to ensure consistency with the Cabinet submissions process. Council noted the briefing and approved GDS 18 Version 4.

Due to insufficient time, the following items were deferred to a later meeting of the Council:

- RDS 2009/16 Version 1 Mid-Murray Council – Destruction of Records Over 50 Years – provision of further information to Council
- RDS 2008/14 Version 1 Superannuation Funds Management Corporation of South Australia (Funds SA) (and predecessor agency)
- RDS 2009/19 Version 1 Disposal of Older Than 50 Years Records of the Former District Council of Riverton
- RDS 2009/11 Version 1 Disposal of Older Than 50 Years Administrative Records of the Medical Board of South Australia.